

SCHOOLS EXCESS LIABILITY FUND
MEMBER SERVICES AND COMMUNICATION COMMITTEE
Thursday, August 28, 2003, 10:00 a.m. – 12:00 p.m..
SELF Office, 1531 I Street, Suite 300, Sacramento, CA
Videoconference Locations: Imperial COE, 1398 Sperber Rd., El Centro, CA
Moreno Valley USD, 25634 Alessandro Blvd., Moreno Valley, CA

AGENDA

COMMITTEE MEMBERS

Charlene Minnick, Chair	CSU
Nancy Anderson (by videoconference)	Area 6
H. Brent Howatt	Area 1
Terry Norwood	Area 6
Teresa Scott	NCC
Don Shelton	Area 6

ALTERNATES

Clifton Anderson	Area 1
Jan Keller	Area 2
Joe Myers	Area 5
Denise Smith (by videoconference)	Area 6

STAFF

Tom Osborne	SELF, Executive Director
Tim Kern	Chief Fiscal Officer
Gary Sabol	Director of Communications

I. CALL TO ORDER

II. * AGENDA – AUGUST 28, 2003

- A. Amendments/Adjustments
- B. Approval

III. * MINUTES – JUNE 26, 2003

- A. Amendments/Adjustments
- B. Approval

IV. PUBLIC COMMENTS

At this time, members of the public may address the Committee regarding any item within the subject matter jurisdiction of the Committee provided that **NO** action may be taken on off-agenda items unless authorized by law. Comments shall be limited to five minutes per person and twenty minutes for all comments, unless different time limits are set by the Chairperson subject to the approval of the Committee.

V. TIME CERTAIN

None

VI. ACTION ITEMS

- * A. Approve Building Signage Budget and Design
- B. Approve Vice Chair

VII. DISCUSSION

- A. 2003/04 Data Collection
- B. Training
- * 1. Bonita Employment Practices Training Update
- C. Events
 - 1. CAJPA Conference Member Reception
 - a. Tuesday, September 23, 2003, 5:30 p.m. to 7:30 p.m.
 - 2. 2003 Good Schools Workshop-October 21-22, 2003
 - * a. Draft Agenda
 - 3. Innovative Solutions Award-January 20-21, 2004
 - a. Liability- Tuesday, January 20, 2004
 - b. Workers' Compensation- Wednesday, January 21, 2004
- D. Written Communication
 - 1. 03-04 Annual Report
 - 2. Newsletter
 - * 3. Advertising
 - ** 4. 03-04 Program Fact Sheet
 - ** 5. Building Signage
- E. Internet Update
 - 1. Web-Page
 - 2. SELF HR-Source-Risk Management Platform
 - 3. Videoconferencing
 - * 4. Web Statistics
- F. Speakers Bureau for SELF
- * G. Litigation Management Protocol for Members
- H. Round Table

VIII. AGENDA ITEMS/NEXT MEETING

- A. CAJPA Conference Reception**
Tuesday, September 23, 2003
5:30 p.m. – 7:30 p.m., Harrah's Hotel, South Lake Tahoe, NV

- B. When Bad Things Happen to Good Schools Workshops**
Tuesday & Wednesday, October 22-23, 2003
8:30 a.m. to 3:00 p.m.
Sacramento Convention Center and Ontario Airport Marriott
- C. Member Services and Communications Committee Meeting**
Thursday, December 4, 2003
1:00 p.m., SELF Office, Sacramento

IX. ADJOURNMENT

- * Attached
** Hand out at meeting

VIDEOCONFERENCE LOCATIONS

**Imperial COE, 1398 Sperber Rd., El Centro, CA
Moreno Valley USD, 25634 Alessandro Blvd., Moreno Valley, CA**

Americans With Disabilities Act

The Schools Excess Liability Fund conforms to the protections and prohibitions contained in Section 202 of the Americans With disabilities Act of 1990 and the federal rules and regulations adopted in implementation thereof. A request for disability-related modification or accommodation in order to participate in a public meeting of the Schools Excess Liability Fund shall be made to: Thomas Osborne, Executive Director, SELF, 1531 I Street, Sacramento, CA 95814, 916/321-5300.